

OFFICE OF CODE ENFORCEMENT & FIRE MARSHAL

BOROUGH OF BELLEVUE
537 Bayne Avenue Pittsburgh, PA 15202
Phone: (412) 766-7453
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PERMIT REQUIREMENTS – RETAINING WALLS

APPLICATION:

Retaining walls under 4' do not require a building permit. A completed Building Permit application shall be submitted along with a survey of the property showing the proposed location of the retaining wall, and a material list for the wall.

SURVEY:

Survey of the property needs to have the proposed retaining wall drawn on it.

FEE:

There is a \$20 application fee along with a \$50.00 permit fee. Fees can be paid by credit card over the phone or by check. Checks should be made payable to Bellevue Borough. All fees must be paid prior to the permit being issued.

CERTIFICATE OF INSURANCE:

If using a builder, a Certificate of Insurance must be submitted from their insurance carrier verifying their coverage for workers' compensation. The builder's insurance carrier and policy number as well as Federal/State I.D. No. is also required for the application.

REVIEW PROCESS:

The Building Code Official (BCO) shall review the application and survey to determine compliance with all building requirements. Upon satisfaction of the BCO that all requirements have been met, a permit will be issued, and the applicant notified. Please allow up to 10 days to complete the permit process.