



Employment Application

Bellevue Borough is an Equal Opportunity Employer. All qualified applicants will be considered without regard to race, color, religion, national origin, gender, sexual orientation, disability, marital status, or age. Reasonable accommodations for the needs of otherwise-qualified applicants with disabilities will be made upon request. All information requested on this application is solicited for the purpose of determining abilities and skills required for proper job placement and to facilitate verification of the requested information.

Position Applying For: _____ **Date Available:** _____

APPLICANT INFORMATION			
Name	Last	First	Middle
Address			
	City	State	Zip
CDL? Yes <input type="checkbox"/> No <input type="checkbox"/>	Driver's License No.		State
Home Phone	Cell Phone	Work Phone	Email Address
U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	Naturalization No.	Date	Location, Court
Have You Ever Worked for Bellevue Borough? Yes <input type="checkbox"/> No <input type="checkbox"/>	If "Yes", Please Provide Dates and Position(s) Held:		

EDUCATION	
High School	
Address	
Graduate? Yes <input type="checkbox"/> No <input type="checkbox"/>	Degree

EDUCATION

College/University

Address

Graduate?

Yes No

Degree

EDUCATION

Other

Address

Graduate?

Yes No

Degree

MILITARY SERVICE Yes No

Branch

Years of Service

Rank at Separation

U.S. Reserves

Yes No

If "Yes", Branch

Unit and Address

Reserve Obligation

Specialized Training

SPECIAL SKILLS (Include any special skills you possess, and machines and equipment you can use)**SPECIAL QUALIFICATIONS (Include any licenses, certifications held; show issuing authority and expiration date)****EMPLOYMENT HISTORY (List all employment for the last 10 years beginning with current or most recent position)**

Employer

Job Title

Employer Phone

Employer Address

Date of Hire

End Date

Reason for Leaving

Duties

Supervisor

May we contact this person?

Yes No

Phone Number

EMPLOYMENT HISTORY (List all employment for the last 10 years beginning with current or most recent position)		
Employer	Job Title	Employer Phone
Employer Address		
Date of Hire	End Date	Reason for Leaving
Duties		
Supervisor	May we contact this person? Yes <input type="checkbox"/> No <input type="checkbox"/>	Phone Number
EMPLOYMENT HISTORY (List all employment for the last 10 years beginning with current or most recent position)		
Employer	Job Title	Employer Phone
Employer Address		
Date of Hire	End Date	Reason for Leaving
Duties		
Supervisor	May we contact this person? Yes <input type="checkbox"/> No <input type="checkbox"/>	Phone Number
EMPLOYMENT HISTORY (List all employment for the last 10 years beginning with current or most recent position)		
Employer	Job Title	Employer Phone
Employer Address		
Date of Hire	End Date	Reason for Leaving
Duties		
Supervisor	May we contact this person? Yes <input type="checkbox"/> No <input type="checkbox"/>	Phone Number
EMPLOYMENT HISTORY (List all employment for the last 10 years beginning with current or most recent position)		
Employer	Job Title	Employer Phone
Employer Address		
Date of Hire	End Date	Reason for Leaving
Duties		
Supervisor	May we contact this person? Yes <input type="checkbox"/> No <input type="checkbox"/>	Phone Number

REFERENCES (List 3 professional references, not family members, who can attest to your qualifications)	
Name	Relationship to Applicant
Cell Phone	Email Address
Name	Relationship to Applicant
Cell Phone	Email Address
Name	Relationship to Applicant
Cell Phone	Email Address

NOTICE TO APPLICANTS

The Borough of Bellevue requires all applicants to successfully complete a physical examination and drug and alcohol screening prior to employment. Applicants will also be asked to authorize the Bellevue Police Department to conduct a background check, which may include a PA State Police criminal record check, an FBI criminal history background check, a driving record report, and a credit check prior to employment.

VERIFICATION

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and that the information I have provided in the foregoing Application is true and correct to the best of my knowledge, belief, and understanding. If this application leads to employment, I understand that false or misleading information in my application or interview may result in termination of employment.

Signature of Applicant

Date